# Boundary County Translator District

P.O. Box 894 Bonners Ferry ID 83805

## Budget

The Board Members submit the following fiscal 2023-2024 financial budget beginning November 1st, 2023. Property tax assessments will continue at a rate of $20.00 per serviceable unit and will enable the BCTVTD to maintain our installed systems, ensuring continued services to county residents.

| Revenues | | Approved Budget |
|---|---|---|
| Rental Income | $ | 75,838 |
| Reimburse Special Use Permit | $ | 13,500 |
| Property Taxes - Income | $ | 110,000 |
| Carry Forward | $ | 225,000 |
| Late Fee/ Finance Charge | $ | - |
| Interest Income | $ | 3,500 |
| **Total Revenues** | **$** | **427,838** |
| **Expenses** | | |
| W/Comp-Board Members | $ | 150 |
| Dues & Subscriptions Exp | $ | 500 |
| Insurance Expense | $ | 4,338 |
| Professional Expense | $ | 7,500 |
| Legal Expense | $ | 5,000 |
| Maintenance & Repairs | $ | 30,000 |
| Maint/Repairs-Moyie(Copper Cr) | $ | 30,000 |
| Maint/Repairs-Blk. Mtn. | $ | 20,000 |
| Meals and Travel | $ | 500 |
| Training | $ | 500 |
| Mileage-E.L Auto | $ | 12,500 |
| Office Expense | $ | 250 |
| Postage Expense | $ | 150 |
| Publication / Advertising | $ | 150 |
| Rent or Lease Expense | $ | 600 |
| Internet / Telephone Expense | $ | 600 |
| Website Expense | $ | 100 |
| Utilities Expense | $ | 1,500 |
| US Forest Service Site Fee | $ | 13,500 |
| Fixed Asset Additions | $ | 300,000 |
| **Total Expenses** | **$** | **427,838** |
| **Net Income** | **$** | **-** |

# Boundary County Translator District

Regular Meeting—Board of Directors
July 18th, 2023

**John Youngwirth, Chairman called the regular meeting of the Boundary County Translator District Board of Directors to order at 5:00 p.m.**

## 1. Roll Call Present:

a. Board Members:

| | |
|---|---|
| Anthony Compton | John Youngwirth |
| Shelly Kramer | Cory Kramer |

Also Present:

| | |
|---|---|
| Deborah Youngwirth | Eric Lederhos |
| Allen Gemmrig | |

## 2. Minutes of Previous Meeting

a. Shelly Kramer motioned to approve the minutes of the previous meeting as presented. Anthony Compton Seconded. Shelly Kramer voted yes, Cory Kramer voted yes, John Youngwirth voted yes, Anthony Compton voted yes. Motion approved.

## 3. Treasurer's Report

Shelly Kramer motioned to approve the Treasurer's report as presented. Cory Kramer seconded. Anthony Compton voted yes, Cory Kramer voted yes, John Youngwirth voted yes, Shelly Kramer voted yes. Motion approved.

## 4. Old Business:

a. Review of Copper Creek Power Use & Cost (Action Item) – Previous discussion surrounded the cost for alternative power options. Eric feels like the cost of providing power is still running higher than what the district is collecting from EL Internet and Intermax. We can monitor the power consumption of all the users on the site and further analyze the cost to ensure we are charging enough to the users needing to be charged. Eric will put together the total power consumption for next month's meeting to further look at this. This item tabled to next month's meeting.

b. Channel 46 FCC Licensing (Action Item) – No update on this. Eric will contact Susan who is working on this for the district. Tabled to next month's meeting.

## 5. Maintenance Report

a. Eric Lederhos – provided an update on transmission issues. Eric feels he has enough information to troubleshoot to get the issues resolved.

b. Eric met with Intermax to do the cabling cleanup that's needed. Anthony Compton motioned to approve Eric to meet with the owners/representatives of Intermax to show them what the issues are so that they can be resolved. Corey Kramer seconded. Shelly Kramer voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Cory Kramer voted yes, motion carried.

c. Eric provided some pictures captured by the cameras on site, of people climbing the towers and trespassing on the translator property. Signs will be placed to warn about the dangers of trespassing. Eric provided quotes on signage and anti-climb. John Youngwirth motioned to approve purchase of the necessary signage and supplies needed as well as add to that the no trespassing signs. Cory Kramer seconded. Shelly Kramer voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Cory Kramer voted yes, motion carried.
d. Eric provided a pricing sheet from a similar vendor for maintenance costs as a comparison for the district to see what the costs are for his service versus similar services.
e. Eric has discovered some licenses that were not filed that needed to be. He stated that he has not in the past monitored the licenses but can if the district wants to. It was discussed that the RFQ previously approved did include the licensing monitoring as part of the Site Manager position that Eric was approved for. He will follow up with the status of the licenses and ensure those are appropriately monitored.

## 6. New Business:

a. Letter of Appreciation (Action Item) – Allen Gemmrig drafted a letter of appreciation to be adopted as a thank you for exiting board members. Cory Kramer motioned to approve. John Youngwirth seconded. Shelly Kramer voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Cory Kramer voted yes, motion carried.
b. Board Member Positions (Action Item) – the board discussed appointing a new Chairman to the board. Shelly Kramer motioned to appoint John Youngwirth as the Chairman of the board. Cory Kramer seconded. Shelly Kramer voted yes, Anthony Compton voted yes, Cory Kramer voted yes, John Youngwirth abstained, motion carried. John Youngwirth motioned to approve Anthony Compton to remain Vice Chairman. Shelly Kramer seconed. Shelly Kramer voted yes, John Youngwirth voted yes, Cory Kramer voted yes, Anthony Compton abstained, motion carried.
c. Proposed Budget (Action Item) – The board discussed the draft budget as presented. John Youngwirth motioned to approve the budget as presented, Shelly Kramer seconded. Anthony Compton voted yes, John Youngwirth voted yes, Shelly Kramer voted yes, Cory Kramer voted yes, motion carried.

## 7. Correspondence:

a. USDA File Code 1950 – public notice from USFS.

## 8. Tax Waiver Applications:

a. None.

## 9. Executive Session:

a. To communicate with legal counsel for the public agency to discuss the legal ramifications of an legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Cory Kramer motioned to adjourn. Shelly Kramer seconded. Shelly Kramer voted yes, John Youngwirth voted yes, Anthony Compton voted yes, Cory Kramer voted yes, motion carried.

**Next Meeting: Tuesday, August 15th, 2023, at 5 p.m. at the office of Youngwirth, Davis & Associates.**

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